ALLE-KISKI EMERGENCY SERVICES AUTHORITY

REGULAR MEETING OF THE BOARD OF DIRECTORS

1 Municipal Drive, Natrona Heights, PA 15065

6-30-2026| 7:00 p.m.

SECTION I — CALL TO ORDER	
1. Pledge of Allegiance to the American Flag	
2. CALL TO ORDER: ________ p.m.	**ALSO PRESENT:** Solicitor: ____________________________ Recording Secretary: ___________________

ROLL CALL:

Jamie Nee (Joint At-Large)	Present / Absent
Charles Blackburn (Tarentum Borough)	Present / Absent
Susan Clark (Tarentum Borough)	Present / Absent
Jerry Taylor (Harrison Township)	Present / Absent
Nicole Kocon (Harrison Township)	Present / Absent
Richard Jones (Brackenridge Borough)	Present / Absent
Ralph Jones (Brackenridge Borough)	Present / Absent

Directors Present: ____ Quorum (4 required): Yes / No

Sunshine Act Notice:

This meeting is a public meeting of the Alle-Kiski Emergency Services Authority, held in compliance with the Pennsylvania Sunshine Act, 65 Pa.C.S. Ch. 7. Notice of this meeting was posted at least 24 hours in advance. All official action will be taken in open session. Members of the public are invited to attend. A public comment period will be provided.

SECTION II — APPROVAL OF MINUTES	
1. Approve minutes of the 5-13-2026 workshop meeting and the 5-26-2026 board meeting	**VOTE**
SECTION III — NEW BUSINESS	
1. Announce an executive session held on 6-24-2026 *The board held an executive session to discuss personnel.*	**VOTE**
2. Appointing a Solicitor *The board requested RFPs for a solicitor beginning May 27, 2026 and due on June 15, 2026.*	**VOTE**

3. Authorize a review of the Bylaws and policies *Authorizes the solicitor to review the draft bylaws and policies to be voted on at the July 28, 2026, meeting.* *The Master Governance Policy Manual includes 17 policies and 33 supporting appendices covering ethics, procurement, personnel, HIPAA, financial controls, fleet management, and continuity of operations. Like the bylaws, formal adoption is pending solicitor review.*	**VOTE**
4. Discuss and review meeting schedule *Meeting schedule review and discussion with Solicitor to ensure schedule combability.*	**VOTE**
5. Discuss and approve letter to municipalities for initial funding *Municipalities initially voted to contribute initial funding under a cost-sharing agreement.*	**VOTE**

SECTION IV — OLD BUSINESS

1. Updates from ROBB Consulting *Share initial EMS fee with consultants and request them to submit their funding strategy.*	**DISCUSSION**
2. Fee Services Hearing *The board will confirm the target date, data requirements, and accountability for the financial package that must be in place before the hearing can be scheduled. The annual EMS fee is the Authority's primary independent revenue source and the financial credential required to access bridge financing.*	**DISCUSSION**
3. Standing Committee Reports ▪ **Audit and Finance:** Nicole Kocon, Charles Blackburn ▪ **Personnel:** Jamie Nee, Sam Jones ▪ **Operations:** Richard Jones, Susan Clark, Dr. Jerry Taylor, EMS Supervisors Brad James and Jim Erb	**DISCUSSION**

SECTION V — PUBLIC COMMENT

Public Comment Period — Open to Residents and Taxpayers of Member Municipalities

Three-minute time limit per speaker. This is an open public meeting held in compliance with the Pennsylvania Sunshine Act. All public comment is welcomed.

SECTION VI — ADJOURNMENT

Motion to Adjourn	**MOTION**

ADJOURNMENT TIME: ________ p.m.   MINUTES RECORDED BY: ____________________________