

ALLE-KISKI EMERGENCY SERVICES AUTHORITY

WORKSHOP MEETING OF THE BOARD OF DIRECTORS

1 Municipal Drive, Natrona Heights, PA 15065

10-14-2026| 6:30 p.m.

SECTION I — CALL TO ORDER

1. Pledge of Allegiance to the American Flag

2. CALL TO ORDER:

_____ p.m.

ALSO PRESENT:

Solicitor: _____

Recording Secretary: _____

ROLL CALL:

Jamie Nee (Joint At-Large)	Present / Absent
Charles Blackburn (Tarentum Borough)	Present / Absent
Susan Clark (Tarentum Borough)	Present / Absent
Jerry Taylor (Harrison Township)	Present / Absent
Nicole Kocon (Harrison Township)	Present / Absent
Richard Jones (Brackenridge Borough)	Present / Absent
Ralph Jones (Brackenridge Borough)	Present / Absent

Directors Present: ____ Quorum (4 required): Yes / No

Sunshine Act Notice:

This meeting is a public meeting of the Alle-Kiski Emergency Services Authority, held in compliance with the Pennsylvania Sunshine Act, 65 Pa.C.S. Ch. 7. Notice of this meeting was posted at least 24 hours in advance. All official action will be taken in open session. Members of the public are invited to attend. A public comment period will be provided.

SECTION II — CITIZENS COMMENTS

Citizens Comments Period — Agenda Items Only

Three-minute time limit per speaker. This comment period is limited to items appearing on tonight's agenda. Residents and taxpayers of member municipalities wishing to speak on non-agenda topics may do so during the Citizens Comments period at the close of the meeting.

SECTION III — COMMITTEE REPORTS	
Audit and Finance	N. Kocon C. Blackburn
Personnel	J. Nee S. Jones S. Clark
Operations	R. Jones J. Taylor S. Clark
SECTION IV — OLD BUSINESS	
1. Discussion: Fee hearing - Postcards have all been submitted for printing and mailing. Mailing will take place the week of September 14-21. - Legal Notice for newspaper needs drafted and sent to the VND no more than 60 days no less than 10 days prior to October 27. Legal council should draft the notice.	DISCUSSION
2. Discussion: Update: Robb Consulting Robb Consulting will provide the Board with an update on its ongoing work supporting AKESA's formation and operational planning.	DISCUSSION
3. Discussion: Review of Power Point Presentation for Fee Hearing	DISCUSSION
SECTION V — NEW BUSINESS	
1. Motion: Approve the Minutes from the Workshop Meeting held on September 9, 2026, and the Board Meeting held on September 29, 2026. Motion: _____ Second: _____ Tally: _____	VOTE
2. Motion: Approve the finance report as submitted Motion: _____ Second: _____ Tally: _____	VOTE
3. Motion: Authorize Payment to Witherel & Associates Witherel & Associates performed work on behalf of the Authority. The Board is asked to authorize payment of their invoice dated 9/30/2026, totaling \$1,000.00 for October Retainer.	VOTE
Motion: _____ Second: _____ Tally: _____	DISCUSSION
4. Motion: Authorize Payment to Mette Attorneys at Law Ben Ried performed work on behalf of the Authority. The Board is asked to authorize payment of their invoice dated 9/29/2026, totaling \$140..00 for services.	VOTE
Motion: _____ Second: _____ Tally: _____	

4. Discussion: RFP Ambulance Billing <i>AKESA will need to establish a consistent and reliable billing service for the EMS calls. A draft RFP will be provided.</i>	DISCUSSION
5. Motion: Authorize an application for funding to First Commonwealth Bank <i>AKESA will need to establish initial operating funds; this will allow for operating capital prior to the fee billing</i> Motion: _____ Second: _____ Tally: _____	VOTE
6. Review Status Planner <i>Review and update of the Status Planner leading to the Public Hearing</i>	DISCUSSION
7. Executive Session to Discuss Personnel	DISCUSSION

ADJOURNMENT TIME: _____ p.m. MINUTES RECORDED BY: _____

SECTION VI — CITIZENS COMMENTS

Citizens Comments Period — Open to Any Topic — Open to Residents and Taxpayers of Member Municipalities

Three-minute time limit per speaker. This is an open public meeting held in compliance with the Pennsylvania Sunshine Act. This comment period is open to any topic, whether or not it appears on tonight's agenda.

SECTION VII — ADJOURNMENT

Motion to Adjourn

MOTION